

Alliance Air Aviation Limited

(A wholly owned subsidiary of AIAHL)

Ref No. :- AAAL/PERS/2022/899

Date:-25.08.2022

Sub: Advertisement

Alliance Air invites application from Indian Nationals for filling up the following Posts: -

Chief of Planning	
Number of Posts	1 (One)
Place of Posting	Delhi
Qualification	Graduate Engineer
Experience	Minimum 15 years of relevant experience in aviation.
Job Responsibilities (in brief)	<p>Development of the Aircraft Maintenance Program.</p> <p>All aircraft in Alliance Air Fleet are maintained according to approved AMP and maintain current AMP compliance status in respect of each aircraft in Alliance Air Fleet.</p> <p>Engineering planning to provide monthly plan for the maintenance task forecast to Line planning and material planning to ensure the availability of material and the task is performed prior to due date considering the operational constraints.</p> <p>Forecasting, scheduling and accomplishment of all maintenance tasks, including replacement of service life limited parts, and component inspection, as described in the approved aircraft maintenance program.</p> <p>Establish departmental structure with adequate, competent personnel for planning and scheduling of aircraft maintenance and it's accomplishment as per approved maintenance program.</p> <p>Training and development of personnel for competency and efficient functioning.</p> <p>Facilitation of internal & external audit and ensure timely corrective action for any audit finding.</p> <p>Control and updating of Engineering Planning Procedures.</p> <p>To Forecast and Plan the scheduled Base maintenance on the aircraft.</p> <p>To forecast the Material requirement for carrying out the scheduled base maintenance and follow-up with procurement team for timely procurement.</p> <p>Co-ordination and arrangement of Hanger as per Maintenance planning data or Environmental conditions requirement.</p> <p>Establish monthly maintenance forecasting on Alliance Air fleet for projecting the upcoming maintenance events and provide tentative plan period for advance procurement of material required for task compliance on monthly bases.</p> <p>Administration of ARMS software</p> <p>Formulating processes and flowcharts and preparation of Office Orders.</p> <p>To prepare Aircraft Routing of the Base aircraft.</p> <p>Circulating the details to ED Engineering, HOD, CAME, QM about the executed new/renewed/cancelled/ expired contracts and their validity for necessary amendment at CAME and audit plan, if required.</p>
Age	<p>Maximum Age 50 Years (as on 25.08.2022)</p> <p>(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules.)</p>
Salary & Emoluments	INR 1,10,000 /- per month approx (all inclusive)

Dy. Chief of Engineering Stores & logistics	
Number of Posts	1 (One)
Place of Posting	Delhi
Qualification	AME / Graduate
Experience	Minimum 13 years of relevant experience in aviation.
Job Responsibilities (in brief)	<p>Perform regular reviews of stores to identify, control, segregate, and maintain all materials according to the manufacturer requirements and operational demands.</p> <p>Plan, direct and control all activities of Logistics.</p> <p>Establish and maintain clear policies, procedures related to his area of responsibilities and the interface with other stake holders.</p> <p>Ensure that the Materials and Logistics personnel are in possession of the correct skills are given.</p> <p>Continual and adequate training, and are up to date on the latest methods, procedures and requirements and are of sufficient strength to accomplish their work effectively.</p> <p>To support the engineering and maintenance team with required materials, tools and other requirements in timely manner to comply all the tasks. Also, ensure the issuance of orders, deliveries, custom clearance, GRN in system.</p> <p>Ensure smooth co-ordination with various internal and external departments/agencies so as to achieve the targets.</p> <p>Responsible for the creation and continued maintenance of the Supplies & Logistics environment who shall provide for all that material support.</p> <p>Monitor all Stock levels associated with the Smart Part group.</p> <p>Ensuring receipt of the unserviceable repairable items from Engineering Store and subsequently making prompt arrangements to dispatch the repairable unserviceable components for repairs/ closing exchange Orders. Minimize the turnaround time for repairs.</p> <p>Wheels and brakes for repair and overhaul and to prepare all documents related to dispatch and export, coordinate with vendor for day-to-day requirement to meet all aircraft check requirements.</p> <p>Ensure to return back the unserviceable components removed from the aircraft to respective vendors to close the exchange transaction within stipulated time.</p>
Age	Maximum Age 50 Years (as on 25.08.2022) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules.)
Salary & Emoluments	INR 88,000 /- per month approx (all inclusive)

Dy. Chief of Engineering Procurement	
Number of Posts	1 (One)
Place of Posting	Delhi
Qualification	Graduate
Experience	Minimum 13 years of relevant experience in aviation.
Job Responsibilities (in brief)	<p>Ensure that Purchase Orders for Aircraft parts and material are be issued to acceptable and approved Vendors.</p> <p>Ensure that all Purchase Orders for parts identified by the Aircraft or Engine manufacturer as Standard Parts specify that they must be supplied together with a Statement of Conformity unless they are subject of Specific Product Approvals such as a Technical Standing Order.</p> <p>Ensure that all the Purchase Orders for aircraft parts and/or material are fully documented and completed and request all supporting documentation for such parts i.e. FAA, EASA-1 or Dual Release etc.</p>

	<p>Ensure to follow up with Vendors/MROs, Freight Forwarders and then to Custom Handling Agents to get the ordered parts against any AOG orders.</p> <p>Ensuring smooth coordination with various international and external departments/agencies so as to achieve the targets.</p> <p>Coordination with Stores to clear all quarantine items as soon as possible.</p> <p>To meet the long and short term department objectives, ensure optimum utilization of resources and monitor cost performance and implement cost control measures.</p> <p>Review the available stock time to time.</p> <p>Prepare forecast document for one year based on past consumption and future requirement and ensure procurement within required schedule.</p> <p>Monitor/follow-up the procurement status from vendor.</p> <p>Plan, direct and control all activities of Supplies.</p> <p>Vendor development and their payments as per company policy and requirement.</p> <p>Any other duties as may be required from time to time by the company.</p>
Age	<p>Maximum Age 50 Years (as on 25.08.2022)</p> <p>(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules.)</p>
Salary & Emoluments	<p>INR 72,000 /- per month approx (all inclusive)</p>

- Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.

FIXED TERM EMPLOYMENT AGREEMENT:

All the Selected candidates will be appointed for on a Fixed Term Employment Agreement. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family on **Alliance Air Network only** each passage year as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition, the above post also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.allianceair.in, download and fill in the Application Format and send the filled-in application along with the CV by Post / Speed post / courier at following address in an envelope that must be super scribed with the post.

<p>Post Applied For _____</p> <p>Alliance Air Personnel Department Alliance Bhawan, Domestic Terminal -1, I.G.I Airport, New Delhi – 110037</p>

The last date of receipt of applications is 1700 hrs on 08.09.2022 on the above address.

Applications received after the last date will not be entertained.

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application: -

- i) A duly filled in Application Form in the prescribed format which is available on Career Page of Website: www.allianceair.in
- ii) A recent passport size photograph pasted in the space provided in the Application Format
- iii) One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience, salary etc will be required to be submitted with application. Original certificates will be required at the time of Interview.
- iv) A Demand Draft for an amount of **Rs. 1500/- (Rupees One Thousand Five Hundred only)** payable to **Alliance Air Aviation Limited**, payable at New Delhi **(Not Applicable for SC/ ST Candidates)**.
- v) **Applicable for SC / ST / OBC/ EWS Candidates ONLY** :Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment.“ Candidates belonging to OBC category, the category certificate should be in the prescribed format including the “Non –Creamy layer clause” issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC’s published by Government of India. Please also note that the validity of “Non - Creamy layer” Certificate should not be older than 06 (Six) months from the date of eligibility criteria.”
Candidates belonging to EWS category will be required to attach Income & Assets Certificate as per the attached annexure.
- vi) Curriculum vitae (CV)

TA.DA Reimbursement to SC / ST candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

COVID-19 GUIDELINES FOR INTERVIEW

In the present context of Covid-19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the interview and follow the guidelines as listed under:

- (a) All candidates should strictly follow the extant ICMR guidelines prior to attending for interview.
- (b) All candidates attending the Interview shall wear appropriate face masks properly covering their nose, mouth, chin etc and carry personal hand sanitizer. The candidates shall remove the mask at gates for identification. **Those candidates without face masks shall not be permitted to attend the Interview.** All candidates seeking entry into the venue have to stand in the queues at the Gates, entrances etc. so that social distancing as per norms can be ensured.
- (c) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
- (d) Any candidate found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the interview. They shall not be permitted for further process.
- (e) All candidates shall bring their own water bottles / other refreshments and avoid sharing of personal items.
- (f) All candidates shall bring their own stationery items and avoid sharing of such items.

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FORMAT OF APPLICATION

Paste a recent
Passport size
photograph

(Please do not
staple)

POST APPLIED FOR: _____

I. a/ Name: _____

b/ Father's Name: _____

c/ Address: _____

Pin Code _____

d/ Contact Details:

i) Telephone Nos.: _____

ii) Mobile No.: _____

iii) E-mail id: _____

e/ Date of Birth: _____

f/ Age (As on 25.08.2022) _____ (Years) _____ (Months) _____ (Days)

g/ Nationality: _____

h/ Religion: _____

II. Category you belong to:

(Please ✓) **GEN SC ST OBC EWS**

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong _____

Serial number of the certificate in the Central List of OBC . : _____

III. Bank Draft No. _____ **&Bank Draft Date:** _____ **Bank Draft drawn**

on: _____ (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

Exam. Passed	University/ Board	Year of Passing	Subjects	% age of Marks

V. Have you ever been employed?

(Please ✓ . If yes, give details):

YES

NO

VI. Experience (Starting form present Employer)

Organization	Designation	Period		Details of job assignment	Last Salary Drawn	Reason for leaving
		From	To			

The experience should be post qualification.

VII. Passport Details

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date:

SIGNATURE OF CANDIDATE

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS/ ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Smt / Kum _____ Daughter of Shri / Smt. _____ of Village / Town _____ District / Division _____ in the _____ State, _____ belongs to the _____ Community which is recognized as a backward

class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Smt / Kum. _____ and / or her family ordinarily reside(s) in the _____ District / Division of _____

State. This is also to certify that she does not belong to the persons / sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.13/15

District Magistrate / Deputy Commissioner, etc.
Seal

Dated : _____

NOTE:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

(v) Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government.

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____



*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.